

ANNUAL BOTANICAL
CONFERENCE 2018
COX'S BAZAR, CHITTAGONG
BANGLADESH
16 March, 2019

REGISTRATION FORM

Please fill in registration form (type or print) and return it to Prof. Dr. M. A. Gafur, President or Prof. Dr. Mihir Lal Saha, Secretary, Organizing Committee, Annual Botanical Conference 2018, Cox's Bazar, Chittagong, Bangladesh. Registration form should be sent on or before February 25, 2019 through e-mail. Name:

Designation:

Address:

Phone:

Cell no.

Fax:

E-mail:

Mode of travel: Air /other than air

Date and time of arrival at Cox's Bazar:

Date & time of departure from Cox's Bazar:

Registration: Delegates are requested to remit registration fees through Bank Draft (Must be drawn on Agrani Bank Ltd., Dhaka University Branch, Account No. -----) payable in favour of Annual Botanical Conference 2018 along with the registration form.

Bank draft No. and date:

Accommodation: Local hospitality will be provided to delegates who are registered within February 25, 2019 (Foreign and Local).

Queries on Accommodation:

Email: gafurcu@yahoo.com

Cell : 01712 684837

Local delegates: Accommodation needed- Yes/No

I do hereby confirm my participation in the Annual Botanical Conference 2018 to be held at Cox's Bazar, Chittagong, Bangladesh on March 16, 2019.

Signature & Date

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Theme: **Plant Resources of Bangladesh: Management and Exploitation**

Final Circular



Organized By
Bangladesh Botanical Society

The President and the Secretary of the Organizing Committee of the Conference express their deep sense of gratitude to you for accepting the invitation to participate in the Annual Botanical Conference 2018 to be held at Cox's Bazar, Chittagong, Bangladesh on 16 March, 2019 under the auspices of the Bangladesh Botanical Society.

Programme

The conference will be inaugurated on 16 March, 2019 at 9.00 am. Details of the programme will be provided during registration. Facilities for Slide Projector, Overhead Projector and Multimedia will be provided.

Language

English will be the working language of the Conference.

Venue

Cox's Bazar, Chittagong, Bangladesh.

City Description

Cox's Bazar city is located at 21.583333°N and 92.016667°E. The longest natural sea beach in the world is situated in Cox's Bazar which is sandy and has a gentle slope. It is located 150 km south of the divisional headquarter of Chittagong. Cox's Bazar is one of the most visited tourist destinations in Bangladesh. During March the climate is pleasant, temperature ranging from 11 to 36°C and normally without rain GMT is + 06 h.

Abstracts

Please send your abstract to Prof. Z. N. Tahmida Begum, the Chief Editor, Bangladesh Journal of Botany positively on or before 31 January, 2019. The whole text must not exceed 200 words. The letter size should be 12 fonts (Times New Roman). In case of more than one author please bold the name of the presenting author. In typing the author's name (s), address and the title, please follow exactly the style provided below: M A Gafur and Sakawat Hossain (2018). Aquatic macrophytes of Chittagong University Campus. Department of Botany, University of Chittagong, Chittagong, Bangladesh.

Preparation of Full Paper

Manuscript should be type written in double space with 2.54 cm margins on all sides. The total number of pages should not exceed 12 including tables and figures. Each paper should contain: Title, Name (s) and Address (es) of the Author (s), Key words, Abstract, Introduction, Materials & Methods, Results & Discussion, Acknowledgements (if any) and References. Please send the full paper to the Chief Editor, Bangladesh Journal of Botany positively on or before 15 February, 2019.

Instructions for Posters

The poster board measures 120 cm high by 90 cm wide. Poster material must be prepared in advance and letters should be large enough to be viewed from a distance of 1m. Each poster must have a top level indicating the title, the name(s) of the author(s) and their affiliation(s). Drawing and charts should be simple with bold lines. Materials for mounting posters will be made available by the organizers.

Registration

The registration fees for participants are as follows:

Local delegate (Reduced)	BDT 2000.00
Accompanying person	BDT 2000.00
Student delegate	BDT 1500.00
SAARC country delegate	US\$ 25.00
SAARC Accompanying person	US\$ 15.00
SAARC Student delegate	US\$ 20.00
Foreign delegate	US\$ 75.00
(Other than SAARC countries)	
Foreign accompanying person	US\$45.00
Foreign Student delegate	US\$ 60.00

Delegates are requested to register their names on or before 25 February, 2019. Conference Secretariat and Registration Desk in Cox's Bazar will remain open from 06:00 to 9.30 pm on 15 March, 2019 for local delegates only. It will be highly appreciated if delegates pay their fees through Bank draft to Annual Botanical Conference 2018 along with the registration form.

Contact Points

Prof. Dr. M. A. Gafur

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Prof. Dr. M. Atiqur Rahman

Secretary (Local)
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Travelling information:

If you are interested to go to Cox's Bazar in group together from Chittagong please contact **Prof. Dr. M. A. Gafur**, President, Organizing Committee for Chittagong and from Dhaka **Prof. Dr. Mihir Lal Saha**, Secretary, Organizing Committee for Dhaka in above addresses.

Visa Information

(For Foreign Participants)
(Please submit the following information to The Secretary, Organizing Committee immediately in a separate sheet in duplicate).

1. Name: (In block letters)
2. Father's/ Husband's Name:
3. Date of birth:
4. Nationality:
5. International Passport No:
6. Place of issue:
7. Date of issue:
8. Date of expiry:
9. a. Port of entry:
b. Date of arrival:
c. Date of departure:
10. Status: Teacher /Scientist /Student/
Institution
11. Mailing address:
(with e-mail, Fax & cell number)
12. Home address:
(with e-mail, Fax & cell number)

Signature as in the Passport